Training Manual: EduTouch Interactive Panel

‘EG’

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EduTouch Interactive Panel Features

EduTouch Panels are complete Education Solutions, packaged with a Software Bundle including: Note Interactive Software, ReadMe Literacy and Nuiteq Snowflake.

The panel has many features:

- Integrated Android interface with touch control
- Web browsing
- 32 GB Internal Storage
- 20 Point touch
- Screen share facility
- Toughened (Mohs Scale Level 7) anti-glare glass
- Windows and macOS compatible
- Dual-Band WiFi with Bluetooth
- Optional built-in PC module available

EduTouch Panel Key Functions

Function	Description
USB Ports	There are 5 USB-A ports on the EG panel. Two are on the front bottom right-hand corner of the panel, two are located on the bottom right-hand side and one is located under the panel on the right-hand side. A USB-C port is located on the bottom right-hand side.
Secondary Switch	The secondary power switch is located under the panel.
Power Button	Once the secondary power switch has been turned on, firmly press the button on the right-hand side of the panel to turn it on. A White light indicates the panel is turned on and a Red light indicates the panel is off. If the button is flashing white and red, the display is off, but the system is in standby mode.
Remote Control	Ensure the remote is pointed directly at the sensor. The remote-control sensor is located on the bottom right-hand corner of the panel.
Panel Pens	Two pens are supplied with the panel. Both pens can be used simultaneously.
External Inputs	Connect an external PC/Mac/iPad/Tablet on the lower right-hand side.

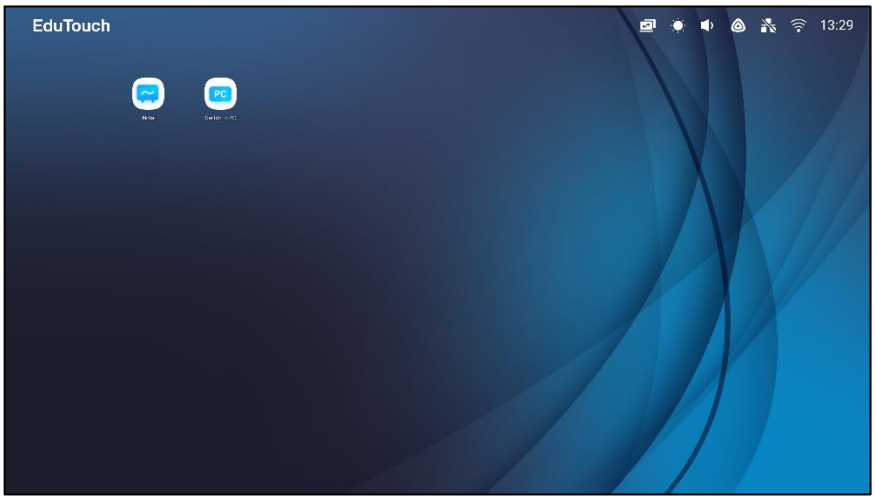
Home Screen

The Home Screen displays when the panel is turned on and features two applications: Note (Whiteboard) and Switch to PC (if a PC module is installed).

The current time and six tools are conveniently displayed in the top right-hand side:

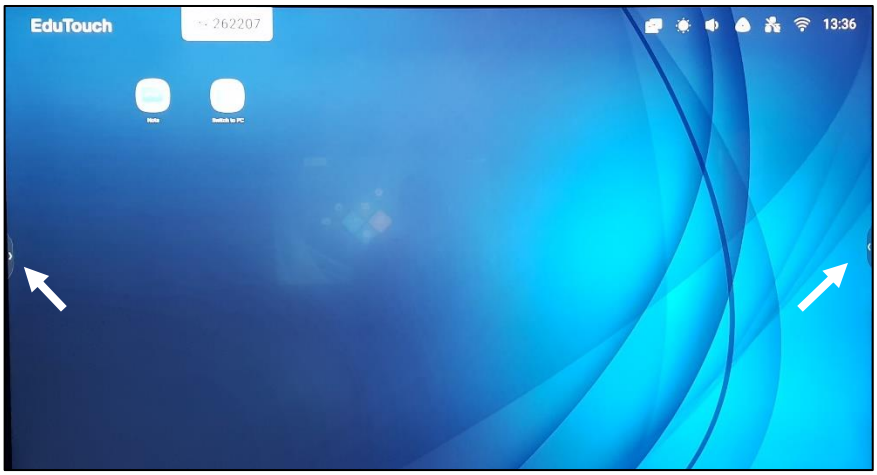
- Common Settings (to switch between connected devices)
- Brightness
- Volume
- Hotspot
- Ethernet
- Wi-Fi

Additional applications can be added or removed from the Home Screen.



Screen Sidebars

Identical screen Sidebars are located in the middle of both the left-hand and right-hand sides of the panel. Touch either arrow to display the Sidebar functions.



Sidebar Functions

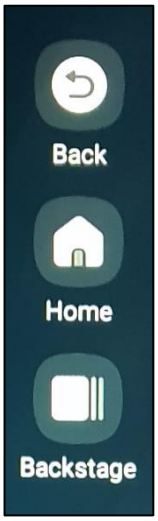
All applications on the panel can be accessed from the Sidebars.

The Sidebar has three sections:

1. Android Control
2. Applications
3. Tools

Section 1 – Android Control

Section 1 contains three icons which control the movement on the panel.



Return ‘BACK’ to the previous screen

Panel’s Home Screen

View open screens, documents or applications

Section 2 – Applications

There are numerous applications located on the panel. Majority of these are located in the All Apps menu.

Opens the Note Whiteboard application (*refer to page 8*)

Opens Finder used to manage files *(refer to page 12*)

Opens the Browser

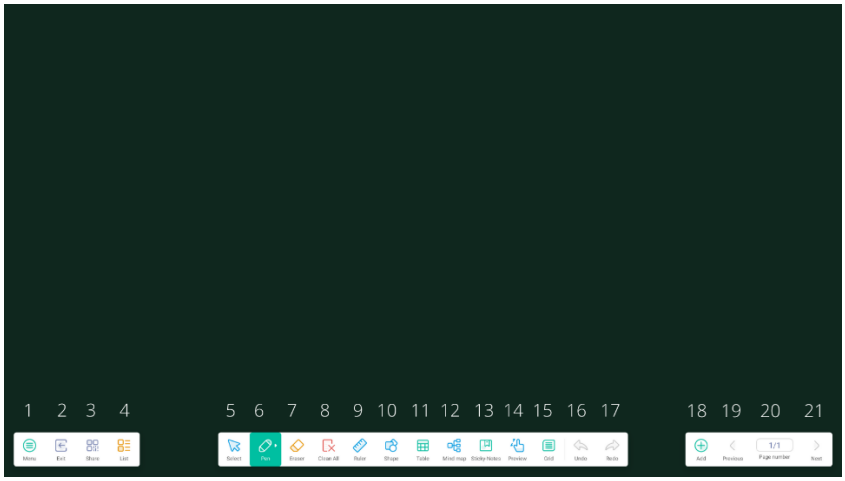
Additional Applications *(refer to page 14)*

Note

Note is an interactive whiteboard application which allows teachers and students to control the panel by touching the screen.

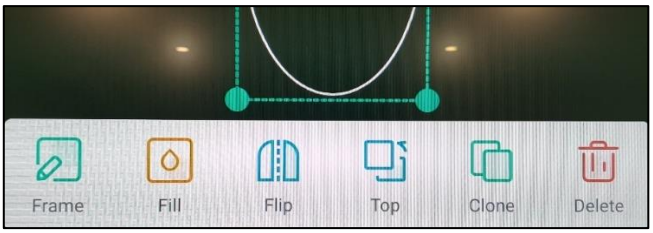
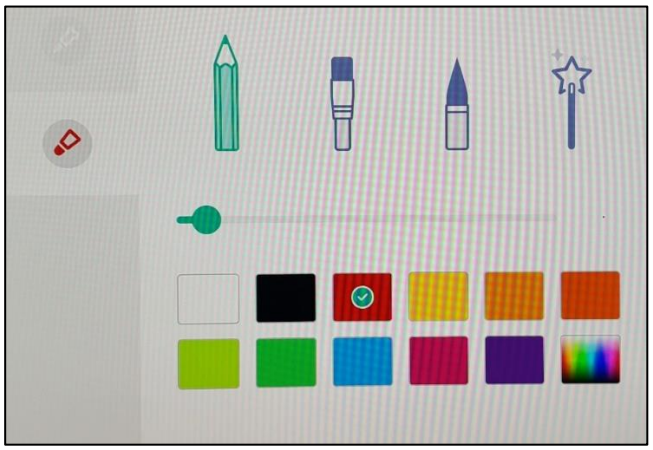
To access Note, select the **Note** icon located on the Home Screen. Alternately, Note can be accessed on the Sidebar or in Additional Apps.

The following functions are available:



Tool	Description
1. Menu	To access the Main Menu, touch the **Menu** icon on the bottom left-hand corner of the screen. The options are: **1.1 - New** to start a new Note file. **1.2 - Open** to open an existing Note file. **1.3 - Save** to save current Note pages for continued editing. **1.4 - Import** to open an Image, PDF or SVG file from the panel or USB. **1.5 - Export** to save an Image, PDF, SVG or IWB file to the panel or USB. **1.6 - Cloud Storage to** access files from OneDrive or Google Drive. **1.7 - Theme** to change the background colour and add templated backgrounds. Additional images can be added as backgrounds. **1.8 - Send Email** to email the current file. (The receiver's email address must be configured). **1.9 - Settings** to open Note's settings.
2. Exit	To exit Note, touch the icon.
3. Share	To share the Note page with a device: • Touch the **Share** icon. • Scan the QR code. • The image is automatically downloaded onto the device.
4. List	To display multiple instances of Note.

5. Select	To select an object, touch the **Select** icon.
	• Objects can be selected by:
	  ○ Using a pen or a finger to draw a circle around an object.
	  ○ Tapping the object.
	• Objects can be moved by holding and dragging them to the desired location.
	• To resize an object, drag the opposite corner dots of the object to the desired size.
	• The object can be edited by:
	  ○ Changing the colour of the frames
	  ○ Changing the written object to a typed object
	  ○ Filling the object with a colour
	  ○ Flipping horizontally or vertically
	  ○ Altering the position of the object
	  ○ Cloning the object to create another copy

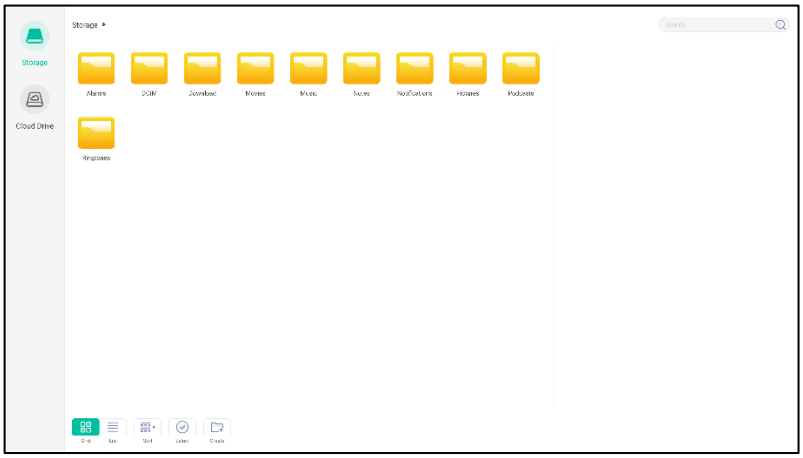
	○ Deleting the object 
6. **Pen**	To enable the writing tool, touch the **Pen** icon. • Tap again to open the menu. • Select one of the two available pens, the desired colour, line thickness and writing tool. 
7. Eraser	To access the eraser, touch the **Eraser** icon. Additional Eraser options are located in Settings.
8. Clean All	To delete all contents on the page, touch the **Clean All** icon. The screen's contents will be deleted.
9. Ruler	Touch the **Ruler** icon to display a variety of measuring tools: a ruler, set square and a protractor.
10. Shape	To select 2D or 3D shapes or lines, touch the **Shape** icon. Tap it again to display the 2D or 3D objects. • Select the shape, line and colour. • Place the pen in the starting location and drag the shape to the desired size.
11. Table	Touch the **Table** icon to create a table up to 6 x 6 in size.
12. Mind map	Touch the **Mind map** icon to display a Mind map on the screen. Additional branches can be added.

13. Sticky Notes	Touch the **Sticky Notes** icon to display a Sticky Note on the screen. • The colour can be changed to Blue, Yellow, Red and Green. • A keyboard displays to enter text. When finished, press **OK**. • The Sticky Note displays on the upper right-hand side of the page.
14. Preview	To preview the page, touch the **Preview** icon twice. The contents of the page can be resized or moved.
15. Grid	Touch the **Grid** icon to display a four lined grid.
16. Undo	To **Undo** the last action.
17. Redo	To **Redo** the last action.
18. Add	To **Add** a new Page.
19. Previous	To display the **previous** page.
20. Page Number	To display a list of all pages, hold the pen over the page numbers. A menu displaying all pages appears on the right-hand side. Touch the **X** to permanently delete a page.
21. **Next**	To display the **next** page.

Finder

Finder is a file manager application used to access DOCX, PPTX, XSLX, PDF, audio and video files stored on the panel or USB. USBs can be inserted into one of the ports on the bottom right-hand corner or on the right-hand side of the panel.

To open Finder, touch the **Finder** icon located in Section Two on the Sidebars. The default folders will display. These folders cannot be removed. Additional folders can be added by touching the **Create** folder icon on the toolbar.



The following functions are available in Finder:

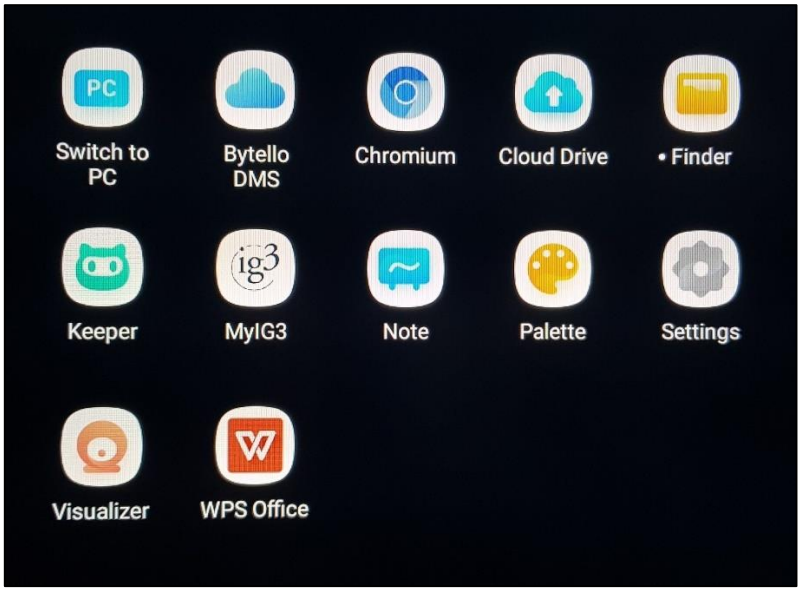
Tool	Description
Search Files	• Touch the **Magnify** tool on the top right-hand side of the screen. • Enter the filename.
Select Files	• Touch the **Select** icon on the toolbar. • Select the file(s) by touching the file or files. Once a file(s) is selected, an additional toolbar displays in the bottom middle of the screen.

Cut/Copy and Paste	• Select the file or files. • Touch the **Scissor** icon to cut, or • Touch the **Double paper** icon to copy. • On the left-hand side pane, select the location folder: Storage, USB or Cloud Drive. • Touch the **Single paper** icon to paste.
Delete a File	• Select the file to delete. • Touch the **Trash Can** icon to delete
Rename a File	• Select the file to rename. • Touch the **Rename** icon to rename the file or folder. • Enter the new name from the popup keyboard.
Send	• Select the file or folder to move to another device. • Touch the **Send** icon. • Select the desired device.

All Apps

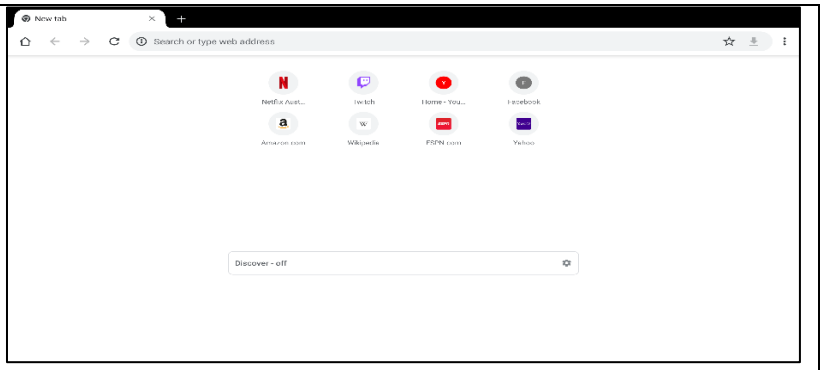
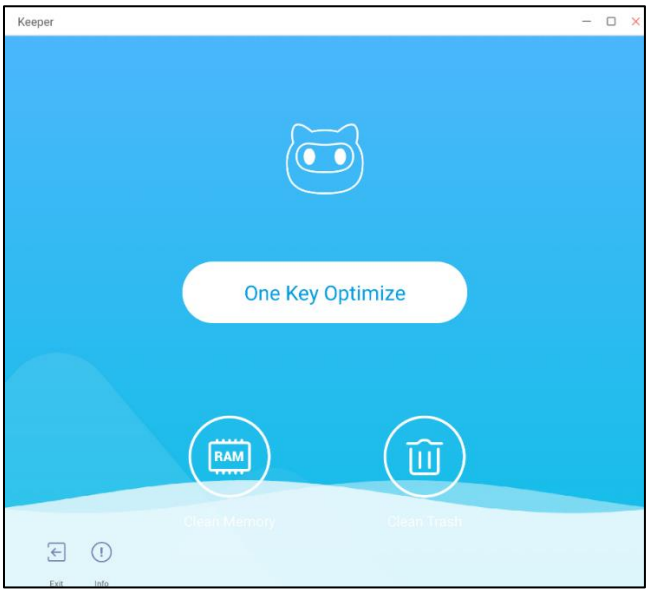
To access the additional apps, touch the **nine-dotted** icon in the bottom of Section Two on the Sidebar.

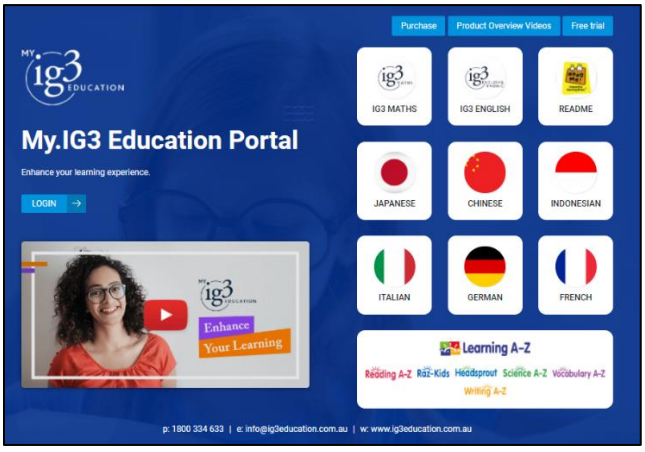
The All Apps menu displays:

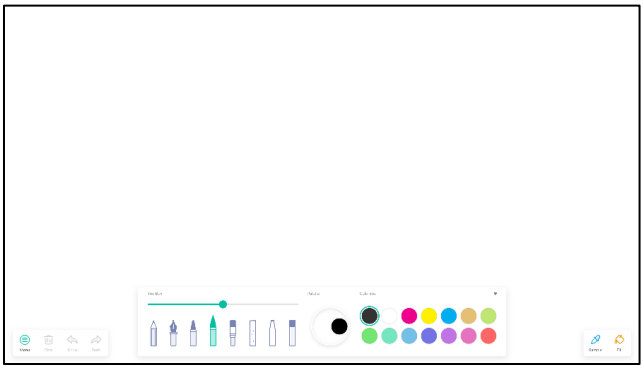
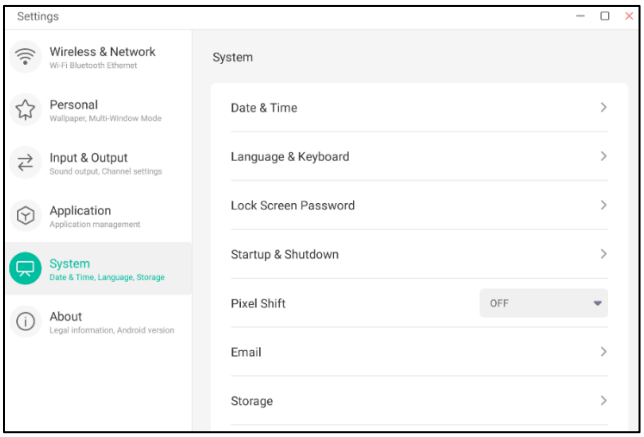


The following apps are available:

Application	Description
Switch to PC	Switch to PC is used to switch to a built-in PC module (if installed). • Touch the **Switch to PC** icon located in the middle of the Home Screen or on the All Apps menu on Section Two of the Toolbar. • Touch **OK**.
Browser	Chromium is a browser which enables access to basic internet sites: • Touch the **Chromium** icon to open the browser. • Touch the **Search Bar**. • Enter the search criteria or the website on the pop-up keyboard. • Touch **Enter**.

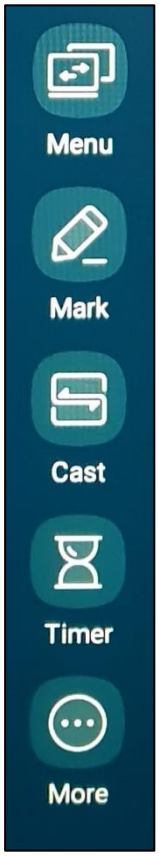
	
Cloud Drive	Touch **Cloud Drive** to access either your Google Drive or OneDrive account.
Finder	*Refer to Finder on page 12 of the manual for more information.*
Keeper	Keeper optimises the memory of the Edutouch Interactive Panel. To maximise the panel's performance, regularly schedule Keeper to clean the Panel's memory and disk memory. To access Keeper, touch the **Keeper** icon located in All Apps in Section Two on the Sidebar.  The following functions are available: **Clean Memory:** • Touch the **RAM** icon to clear the system's memory. • Statistics will display indicating the volume of cleaned memory.

	Clean Trash: • Touch the **Trash Can** icon to remove any deleted files. • Statistics will display indicating the volume of recovered disk memory. **One Key Optimise:** • Cleans the memory and the trash.
MyIG3	The My.IG3 online Education Portal brings together many of IG3 Education's educational software solutions in one convenient single sign-on website. To access the software, touch the **MyIG3** icon located in All Apps in Section Two on the Sidebar.  This application provides access to the My.IG3 Education Portal and to the following educational programs: • IG3 Maths • IG3 English and Phonics • ReadMe • The Language Market • Learning A – Z programs To access a purchased program, touch **LOGIN** and log into your account using the given subscription details.
Note	*Refer to Note on page 8 of the manual for more information.*
Palette	To open the Palette, touch the **Palette** icon located in All Apps in Section Two on the Sidebar. • Select the pen type and colour. • Add additional pages by touching the **+** in the bottom right -hand corner.

	• Touch **Fill** in the bottom right-hand side to change the background colour. • Touch **Menu** on the bottom left-hand side to save the palette, import photos or share the palette by scanning the QR code. 
Settings	To access Settings, touch the **Settings** icon located in All Apps in Section Two on the Sidebar. The majority of the settings are pre-configured and cannot be changed.  The following settings are available to configure: **Wireless & Network:** • Connect to the schools' network via WiFi or Ethernet. • Attach a personal keyboard or mouse via Bluetooth. • Connect to the panel via the built-in Hotspot. **Personal**: • Change the Home Screen wallpaper to the school's logo or another picture. • Activate Multi-Window mode. **Input & Output:** • Adjust the touch or speaker sounds.

	Application: • Manage the panel's installed applications. **System**: • Change date and time if required. • Change the language. • Adjust the keyboard layout. • Lock the panel by setting or clearing a password. **** Note:** The password is set for the panel not for each person accessing the panel. • Configure the panel's startup and shutdown times. • Rename the devices using the Input Setting option.
Visualiser	Visualiser uses a connected camera to take photos of the room.
WPS Office	WPS Office accesses DOC, PPT, XLS, PDF or TXT files stored on the panel or USB. Files can be annotated, edited, and saved.

Section 3 – Tools



Opens the Panel's Settings *(refer to page 17)*

Opens the Annotate Tool

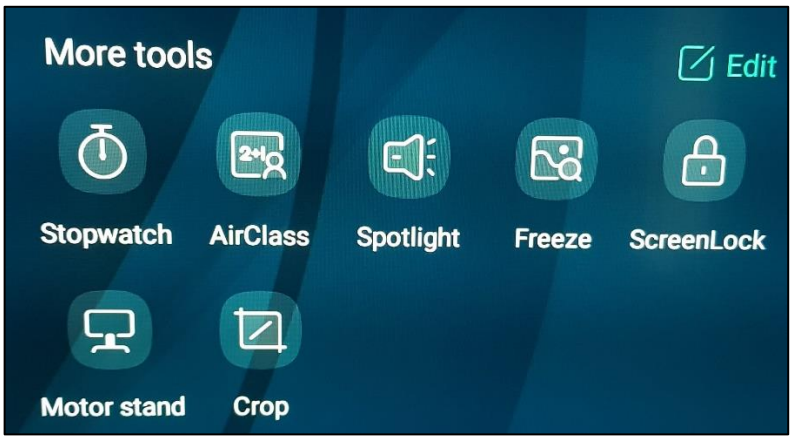
Open Bytello Share (ScreenShare Pro) *(refer to page 20)*

Opens a Countdown Timer

Opens a menu displaying More Tools

More Tools

More Tools can be accessed on Section Three on the Sidebars.



The following Tools are available:

Tool	Description
Stopwatch	Opens a Stopwatch.
Airclass	Airclass is an interactive solution for questioning students. Students enter the class by scanning a QR code. The teacher verbally asks questions and the students answer on their device. Statistics of the results are displayed upon the panel.
Spotlight	Spotlight is used to minimise student's distractions. It is like shining a torch on a black night. The only visible area is where the spotlight is shining. The spotlighted can be moved or enlarged using either the pens or the fingers.
Freeze	Freeze freezes the screen. This allows for one application or file to display on the screen and another on a device.
Screen lock	Locks the panel by setting a password. **** Note:** The password is set for the panel not for each person accessing the panel.
Motor stand	If installed, the panel's height can be adjusted.
Crop	The Crop tool is used to crop and save an image projecting on the panel. The full screen or part of the screen can be cropped.

Bytello Share (ScreenShare Pro)

Bytello Share is a wireless display solution preloaded and activated on all EduTouch interactive panels. It provides wireless display and touch control for Windows and Mac laptops and desktops, and wireless display for iPads, tablets, and mobile phones.

Up to nine devices can be displayed simultaneously and up to 254 devices can be connected.

Bytello Share requires network access and all devices must be connected to the same subnet.

There are five main features available with Bytello Share:

1. **Screen Sharing** up to nine devices (PC/Mac/Mobiles/Tablets) on an interactive panel at one time.
2. **Desktop Sync** to view the panel's contents on a device.
3. **Extended Screen mode** to display different applications or files on the panel from a laptop or desktop device.
4. **Remote** to control the panel from a mobile device.
5. **Screen Copy** to display the panel's contents onto another interactive flat panel (IFP).

Refer to **Appendix A** on page 23 for more information on Bytello Share.

Connecting Devices with Cables

Laptops or desktop computers can be connected to the panel using the supplied cables:

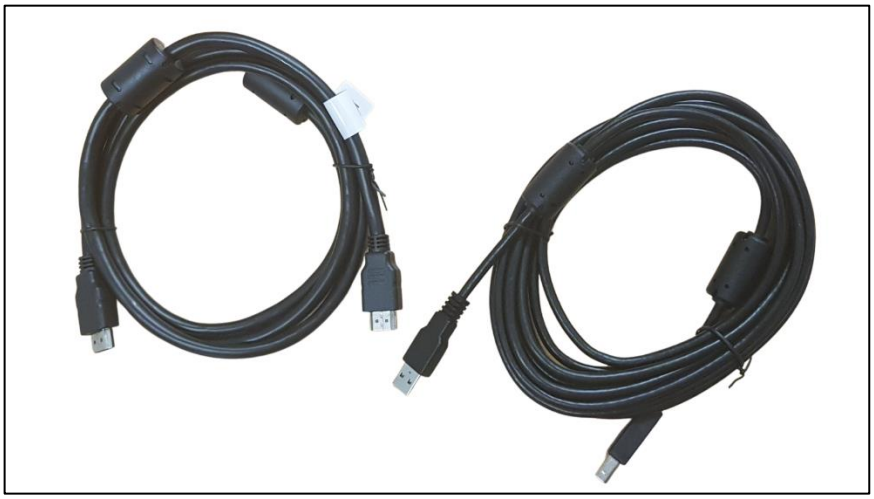
- HDMI
- USB-A to USB-B

VGA Connection

If connecting using a VGA cable, an additional audio cable is also required. To connect successfully, the supplied USB-A to USB-B cable is also needed to enable panel's touch feature. The cable ports are located on the lower right-hand side of panel and are clearly labeled.

HDMI Connection

If connecting with the HDMI cable, the USB-A to USB-B cable is also needed to enable the panel's touch feature. The cable ports are located on the lower right-hand side of panel and are clearly labeled.

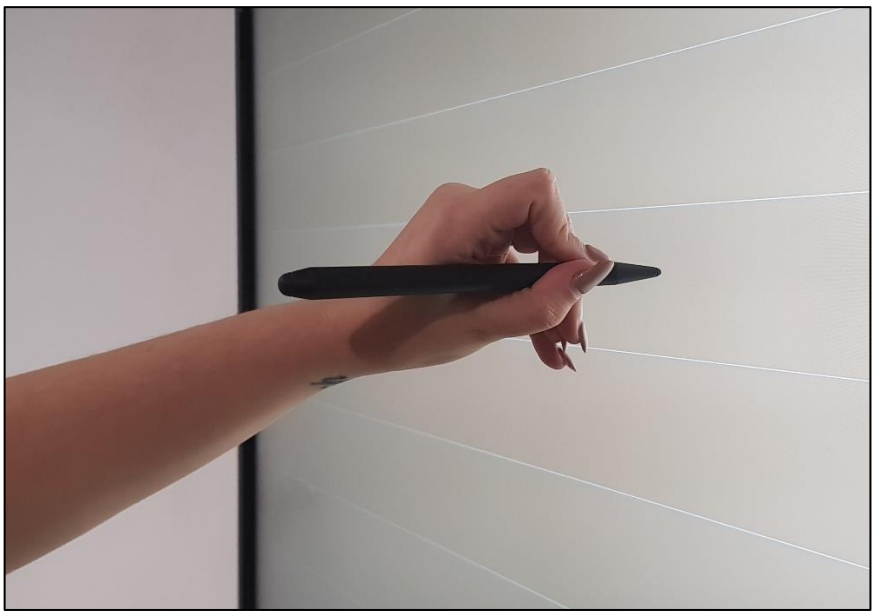


Using Finger or Panel's Pen

The EduTouch Interactive Panel is a 20 point-touch screen.

Both the finger and the pens can be used to access apps, write text, draw and select objects.

When using the pen, keep it at a right angle to the screen.



Cleaning the Panel

Maintaining and cleaning your panel can avoid many early faults and keep the panel looking like new. Overtime, the interactive panel will accumulate finger marks on the screen from regular use.

Cleaning the Screen

It is important to implement regular cleaning routines:

1. Use a microfiber cloth.
2. Dampen the cloth with warm water.
3. Twist the cloth completely before wiping the screen.
4. Wipe in a horizontal motion.
5. Ensure all parts of the frame are covered.
6. Use a dry microfiber cloth to dry the screen.

Do NOT use chemicals or liquid/water to clean the panel as this will eventually wear down or ruin the anti-glare glass.

Cleaning the Frame

Regularly dust the panel with a dry microfiber cloth to keep it dust free.

Appendix A – Bytello Share (ScreenShare Pro)

Bytello Share is a wireless display solution preloaded and activated on all EduTouch interactive panels. It provides wireless display and touch control for Windows and Mac laptops and desktops, and wireless display for iPads, tablets, and mobile phones.

Up to nine devices can be displayed simultaneously and up to 254 devices can be connected.

Bytello Share requires network access and all devices must be connected to the same subnet.

There are five main features available with Bytello Share:

1. **Screen Sharing** up to nine devices (PC/Mac/Mobiles/Tablets) on an interactive panel at one time.
2. **Desktop Sync** to view the panel's contents on a device.
3. **Extended Screen mode** to display different applications or files on the panel from a laptop or desktop device.
4. **Remote** to control the panel from a mobile device.
5. **Screen Copy** to display the panel's contents onto another interactive flat panel (IFP).

Accessing Bytello Share on the Panel

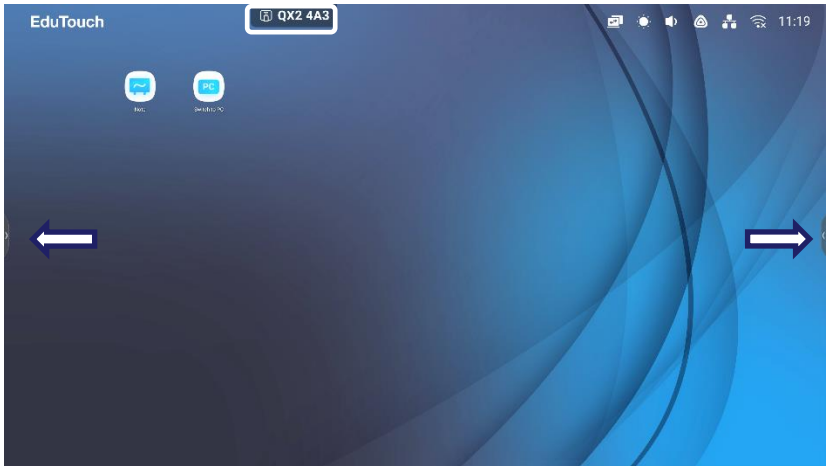
Bytello Share is accessed either on the Side Bar or via the Floating window on the panel's Home screen.

To access Bytello Share:

1. Tap a **Side Bar arrow** on the panel.
2. Select **Bytello Share**.

or,

1. Tap the **Floating window** on the panel's Home screen.
2. Tap **View the main interface**.



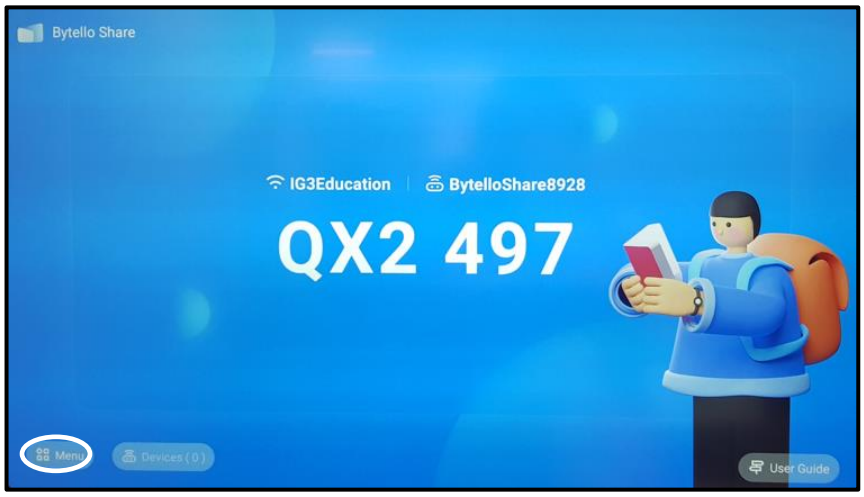
****Note: The Floating window can be moved across the top of the panel.**

Updating Bytello Share's Settings

Bytello Share's settings can be updated to suit the organisation's requirements.

To update Bytello Share's settings:

1. Open **Bytello Share** on the panel (refer to page 23).
2. Tap **Menu** in the lower left-hand side of the window.



3. Tap **Settings** to display the Settings dialog box. The following settings can be updated:

Field Name	Description
Allow this device to be discovered	Slide to **On** to allow the panel to be discovered by any device running Bytello Share. A prompt will appear suggesting permission mode be turned on at the same time to prevent screen random casting.
Permission Mode	When enabled, any device wishing to access the panel must be either accepted or rejected by the presenter.
Support Chromecast device	Slide to **On** to allow a device to directly connect to the panel using Chromecast. **** Note**: **Touch is not supported with Chromecast devices**.
Support Airplay device	Slide to **On** to allow a device to directly connect to the panel using Apple Airplay. **** Note**: **Touch is not supported with Airplay devices**.

Support Miracast device	Slide to **On** to allow Intel devices running Windows to directly connect to the panel using Miracast. On the device: 1. Click **Notifications** in the bottom right-hand corner. 2. Select **Project.** 3. Click **Connect to a Wireless Display.** **** Note**: **Touch is not supported with Miracast devices**.
Device Name	Bytello Share's device name for the panel.
Start automatically on boot	Bytello Share starts automatically when the panel is booted. Slide to **Off** if Bytello Share is not required.
Code refresh rate	The Code refresh rate is the time the connection code refreshes. The options are 10 minutes, 20 minutes, 30 minutes, 60 minutes and Never. When the code is set to Never, it permanently remains the same.
Floating window size	The Floating widow size can be set to Normal (default), Mini (displays a symbol) or Close. If set to Close, Bytello Share must be manually opened to display the code.
Product User Experience Plan	Sends usage information to the panel's manufacturer. This setting is turned off by default.

Using Bytello Share with a Laptop / Desktop

Laptop and Desktop devices use Bytello Share to connect wirelessly with the panel.

There are three available functions:

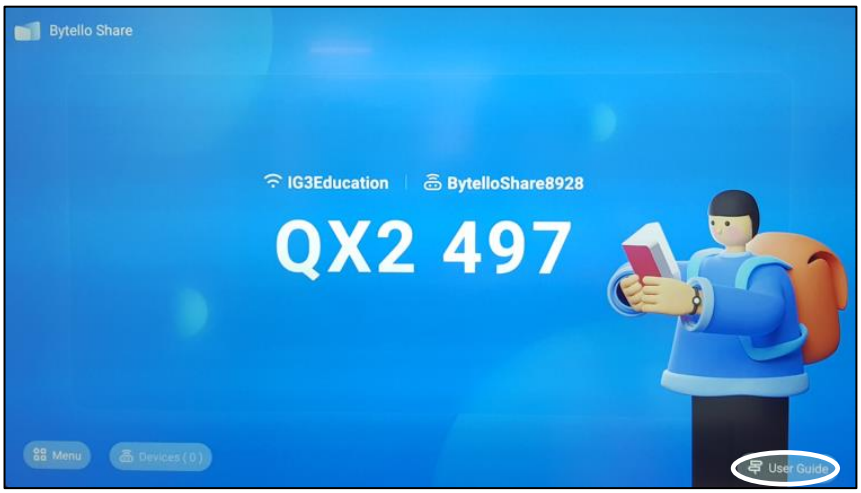
1. Screen Sharing
2. Desktop Sync
3. Extended Screen mode

Installing Bytello Share on a Laptop / Desktop Device

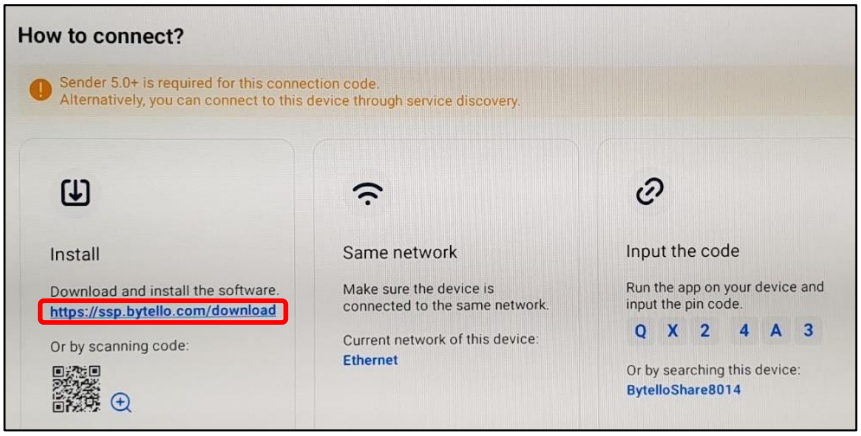
Bytello Share requires network access and loads automatically when the panel is turned on. Bytello Share must be installed on all devices connecting to the panel.

To install Bytello Share on a laptop / desktop device:

1. Open **Bytello Share** on the panel (refer to page 23).
2. Tap **User Guide** in the lower right-hand side of the Bytello Share's main interface.



3. On the laptop or desktop, enter **https://ssp.bytello.com/download** into a browser.



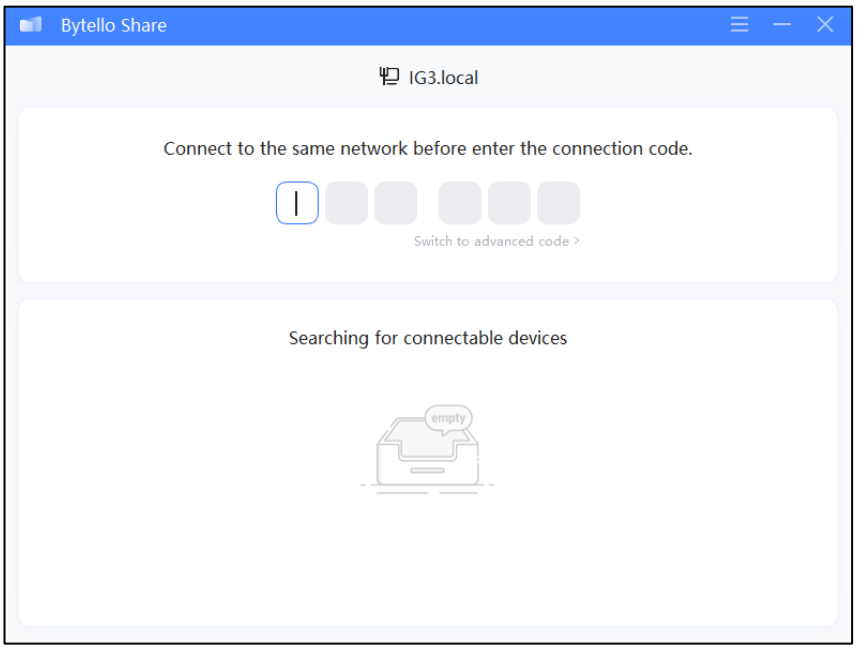
4. Bytello Share installs and places an icon onto the device's desktop.

****Note: Bytello Share is also available on the EduTouch USB provided with the panel.**

Connecting the Panel and a Laptop / Desktop Device

To connect:

1. Start **Bytello Share** on the panel.
2. Open **Bytello Share** on the device.
3. On the laptop / desktop device, enter the 6-digit connection code displayed on the panel.



4. The panel and the laptop / desktop are connected.

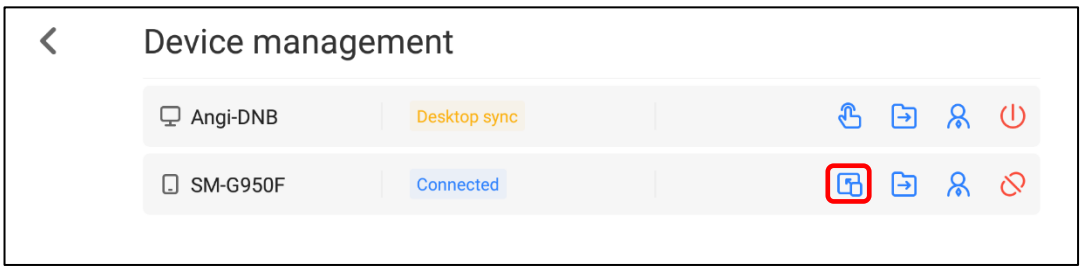
Displaying Connected Devices

The presenter controls which connected devices project onto the panel.

To select a device:

1. Tap **Devices** on the lower left-hand side of the Bytello Share's main interface.

2. All connected devices display.
3. Tap the **Display Screen** icon on each device to mirror onto the panel.



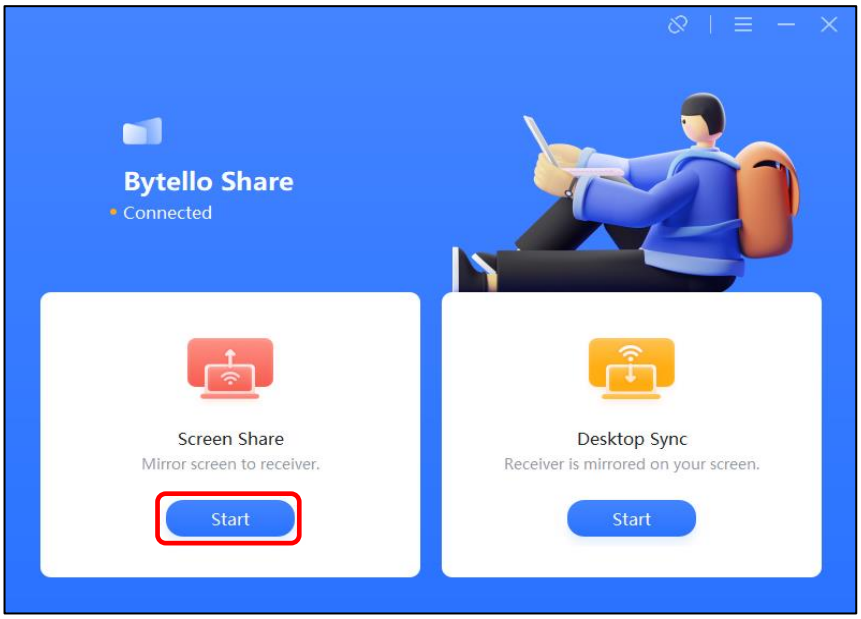
Screen Sharing

Screen Sharing projects the contents of a laptop or desktop onto the panel. Applications, documents, pictures, videos, and audio can be projected. Laptop and desktop devices use touch on the panel to control what is projecting.

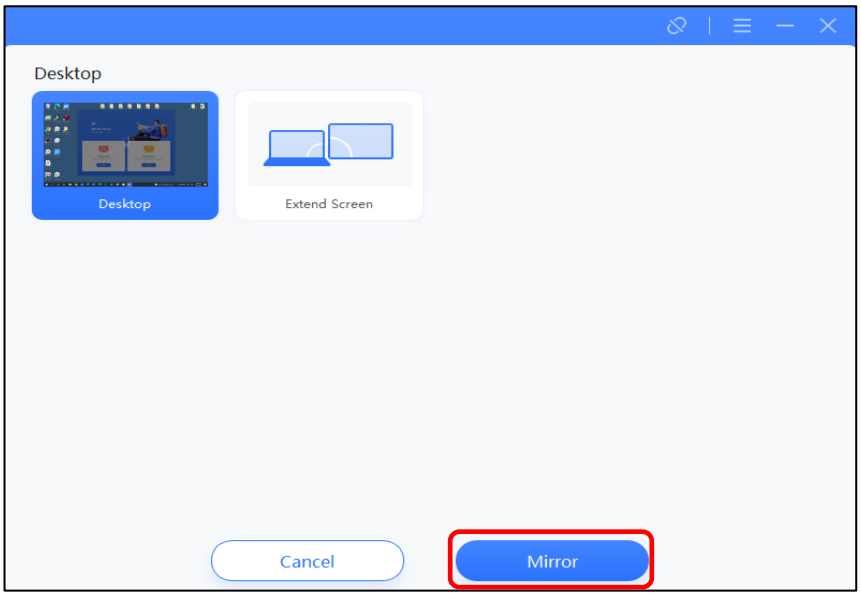
Up to nine devices can be displayed on the panel at any one time.

To share a laptop or desktop's screen on the panel:

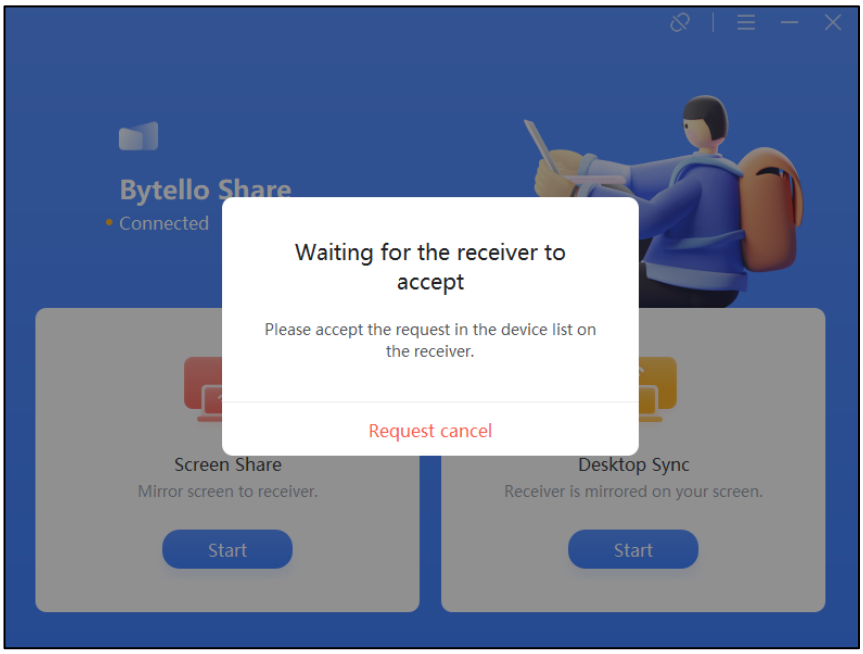
1. Connect the panel and the laptop / desktop device (refer to page 27).
2. On the laptop or desktop, select **Start** on the Screen Share option.



3. Select **Desktop** or a specific window to mirror.
4. Click **Mirror**.



5. On the panel, if Settings > Permission Mode has been turned on, either **Accept or Reject** the device. While waiting for the presenter to accept the request, a popup message displays on the user's device allowing the request to be cancelled.



6. The laptop or desktop's screen contents are mirrored onto the panel.

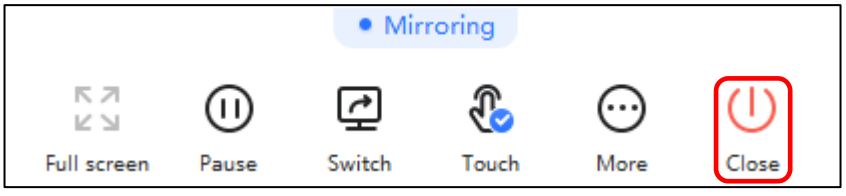
To stop screen sharing:

1. On the laptop or desktop device, hover the mouse over the Bytello Share control bar in the top center of the screen,

   or,

   on the panel, tap the Bytello Share control bar.

2. The Mirroring toolbar displays.
3. Select **Close.**



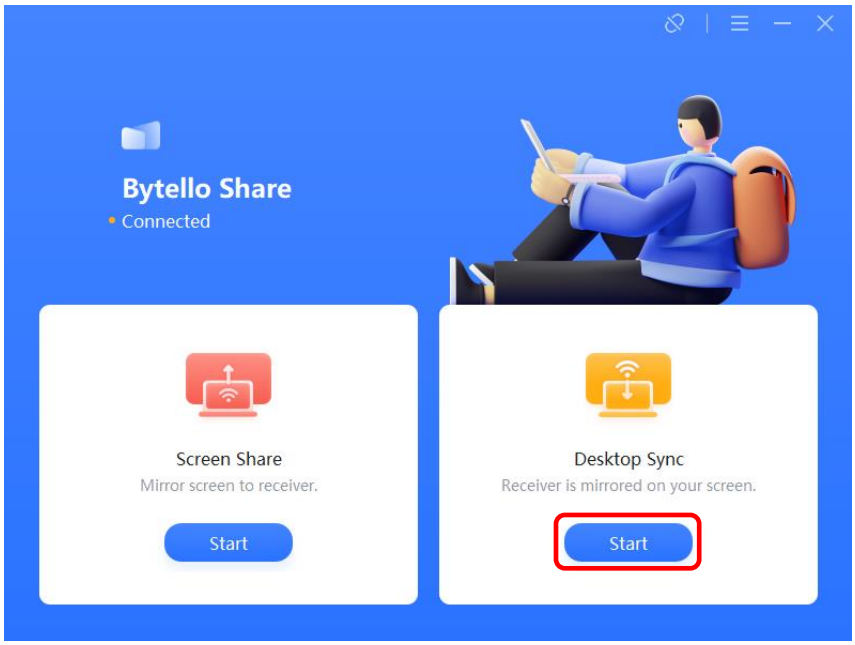
4. On the laptop or desktop device, click the **Disconnect** icon on the top right-hand side.
5. Close Bytello Share by clicking on the **X** in the top right-hand corner of the Bytello Share's sign-in screen on the laptop / desktop device.

Desktop Sync

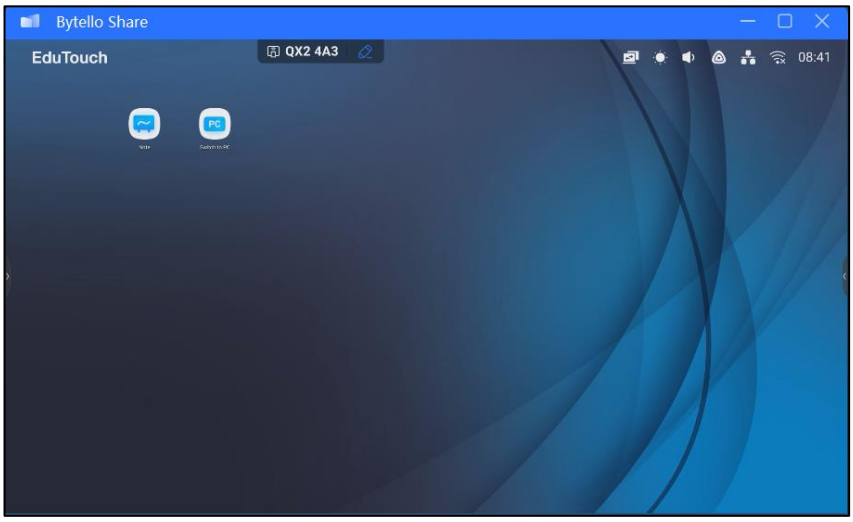
Desktop Sync projects the contents of the panel's screen onto a laptop or desktop device.

To project the panel's screen:

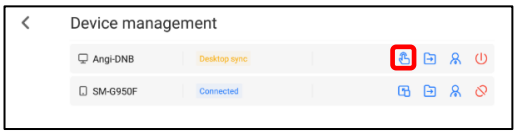
1. Connect the panel and the laptop / desktop device (refer to page 27).
2. On the device, click **Start** on the Desktop Sync option.



3. On the panel, if Settings > Permission Mode has been turned on, the receiver can either **Accept or Reject** the device. While waiting for the presenter to accept the request, a popup message displays on the user's device allowing the request to be cancelled.
4. The panel's screen display is projected onto the device.



5. A prompt will appear stating if Touch is required on the device, it must be authorised on the panel by the presenter.
6. To authorise Touch, open Bytello Share on the Panel.
   i. Click **Devices** on the lower left-hand side of the main interface.
   ii. Tap the **Hand** icon on the Device management window.
   iii. Tap **Authorize** to confirm.
   iv. The laptop / desktop device can now control the panel via a mouse or touchscreen.

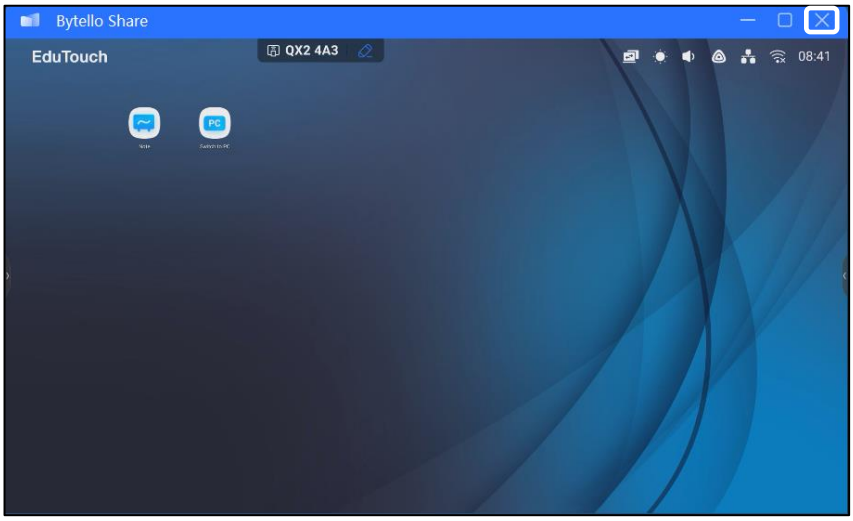


7. An Annotation toolbar is available on the panel. It is indicated by a pen to the right of the Floating window on the top of the panel and can be accessed on both the panel and the device.

8. Tap the pen to display the Annotation toolbar (refer to page 45).

To stop syncing:

1. On the laptop or desktop, device, click the **X** in the top right-hand corner of the panel's display.



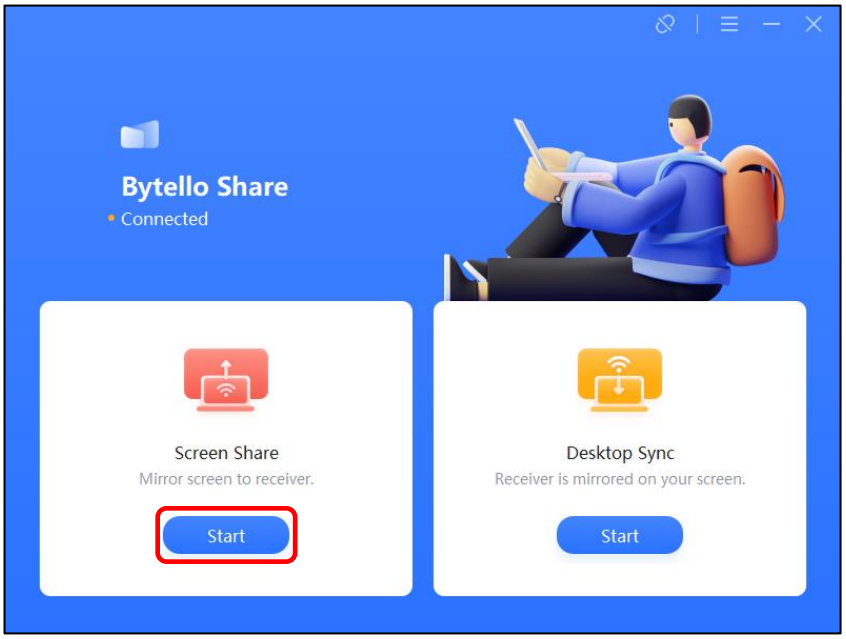
2. On the laptop or desktop device, tap the **Disconnect** icon on the top right-hand side.
3. Close Bytello Share by clicking on the **X** in the top right-hand corner of the Bytello Share's Sign-in screen on the laptop / desktop device.

Extended Screen Mode

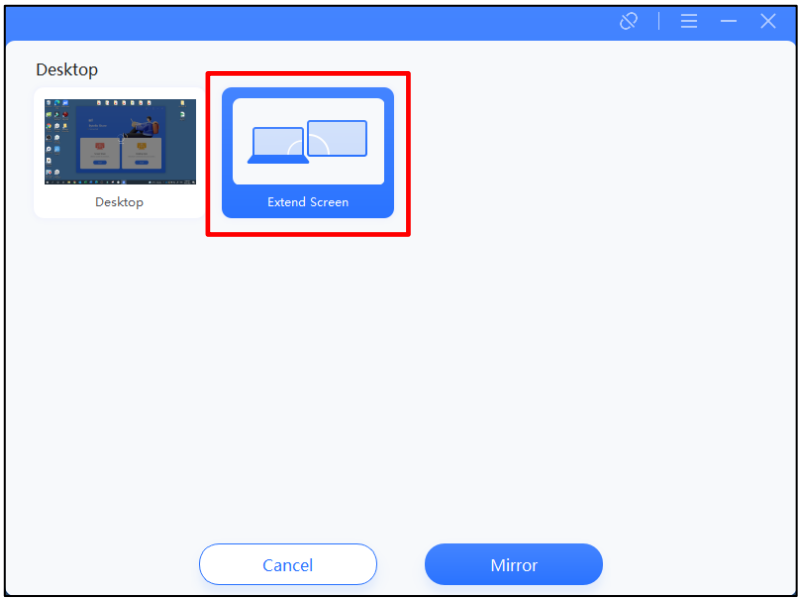
Extended Screen Mode projects a file or an application onto the panel and a different file or an application on the laptop or desktop device.

To run extended screen mode:

1. Connect the panel and the laptop / desktop device (refer to page 27).
2. On the laptop or desktop, select **Start** on the Screen Share option.



3. Select **Extend Screen**.

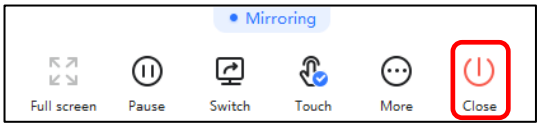


4. Click **Mirror.**

5. On the panel, if Settings > Permission Mode has been turned on, the presenter can either **Accept or Reject** the device. While waiting for the presenter to accept the request, a popup message displays on the user's device allowing the request to be cancelled.
6. The second screen displays on the panel.
7. On the laptop or desktop device, open the file or application to display on the panel.
8. Drag the file or application up from the device (first screen) onto the panel (second screen).

To stop extended screen mode:

1. On the laptop or desktop device, hover the mouse over the Bytello Share Mirroring control bar in the top center of the screen.
2. The Mirroring toolbox displays.
3. Click **Close.**



4. On the laptop or desktop device, tap the **Disconnect** icon on the top right-hand side.
5. Close Bytello Share by clicking on the **X** in the top right-hand corner of the Bytello Share's sign-in screen on the laptop / desktop device.

**** Note: The Extended Screen Mode option is only available on laptops or desktops.**

Using Bytello Share with a Mobile Device

Bytello Share connects mobile phones, iPads, and tablets to the panel.

There are seven available functions:

1. Screen share (Device Mirroring)
2. Media
3. Photo
4. Document (not available on an Apple mobile device)
5. Camera
6. Remote
7. Desktop Sync

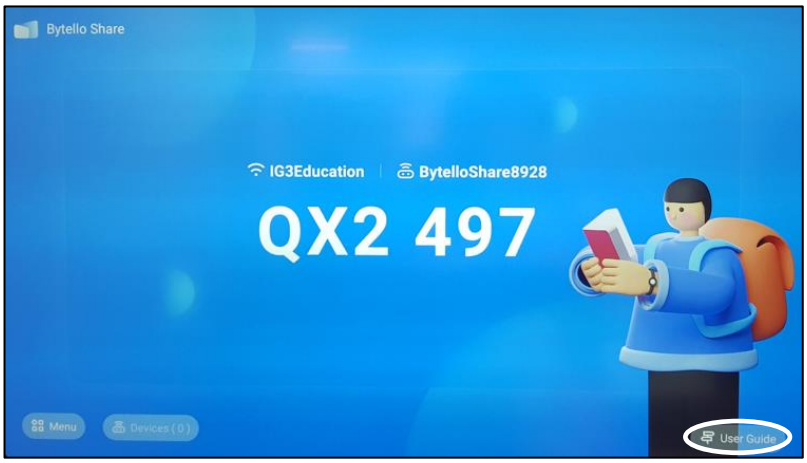
****Note: The screenshots were captured on an Android mobile phone. Screen displays and some action steps may vary slightly.**

Installing Bytello Share on a Mobile Device

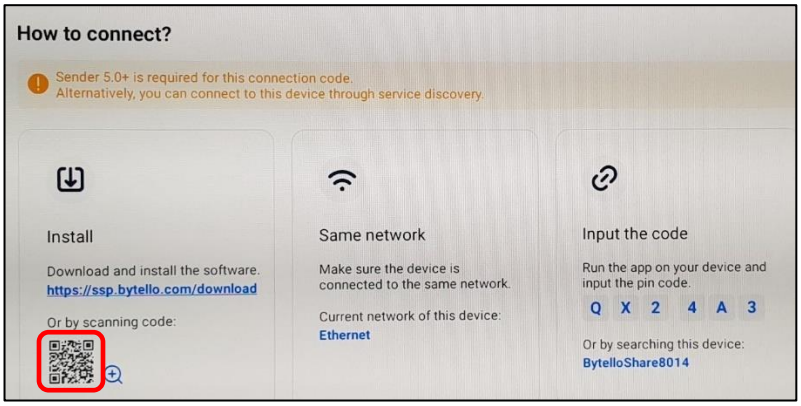
Bytello Share requires network access and loads automatically when the panel is turned on. Bytello Share must be installed on all devices connecting to the panel.

To install Bytello Share on a Mobile device:

1. Open **Bytello Share** on the panel (refer to page 23).
2. Tap **User Guide** in the lower right-hand side of the Bytello Share's main interface.



3. On a mobile device, scan the QR code or download Bytello Share (ScreenShare Pro) from the App Store.

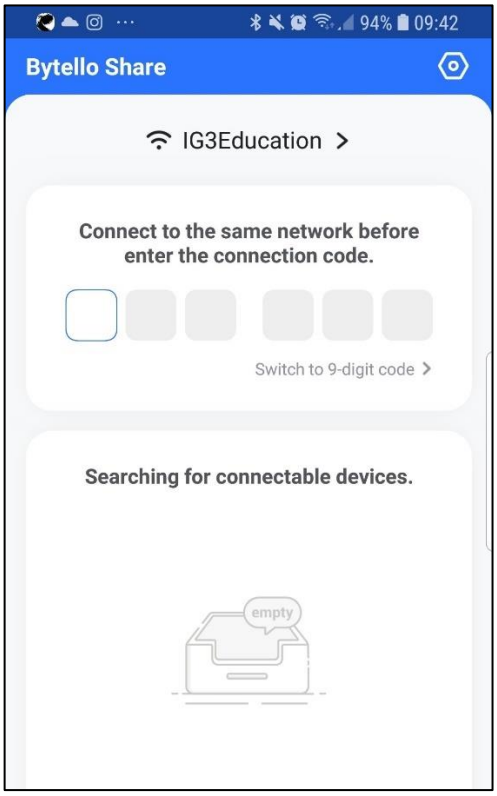


4. Bytello Share will automatically install onto the mobile device.

Connecting the Panel and a Mobile Device

To connect:

1. Start **Bytello Share** on the panel.
2. Open **Bytello Share** on the mobile device.
3. On the Bytello Share sign-in screen, enter the 6-digit connection code displayed on the panel.



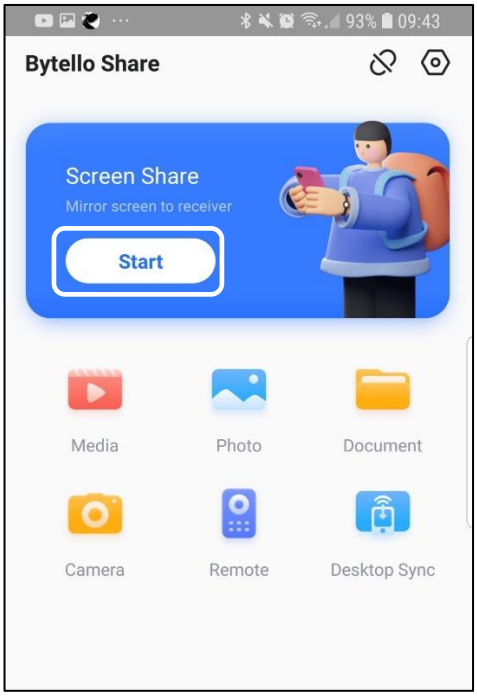
4. The panel and the mobile device are connected.

Screen share

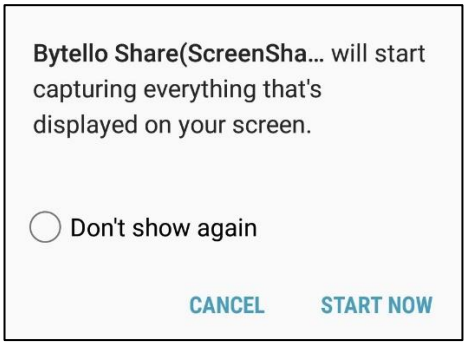
Screen share mirrors the display of a mobile device onto the panel.

To share a device's screen:

1. When the panel and the mobile device are connected (refer to page 35), select **Start** to start sharing the device's display onto the panel.



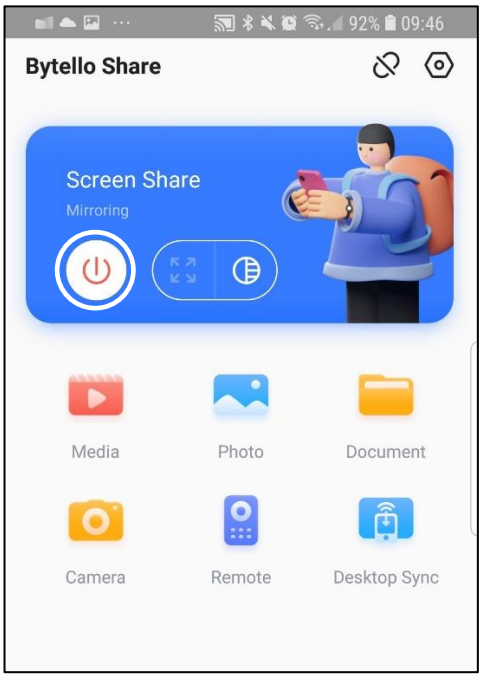
2. A popup dialog box displays confirming Bytello Share will display the contents of the device onto the panel.



3. Click **START NOW**.
4. On the panel, if Settings > Permission Mode has been turned on, either **Accept or Reject** the device. While waiting for the presenter to accept the request, a popup message displays on the user's device allowing the request to be cancelled.
5. The contents of the mobile device are mirrored onto the panel.

To stop screen sharing:

1. On the mobile device, return to the Bytello Share's main interface.
2. Tap the **Close** icon on the left of the Screen Share option.

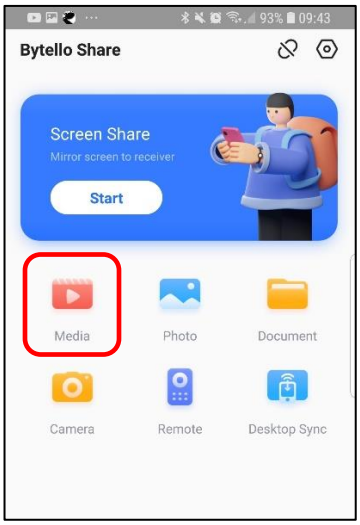


Media

The Media icon plays a video or audio file stored on the mobile device onto the panel.

To play a media file:

1. On the mobile device, tap **Media** on the Bytello Share's main interface.



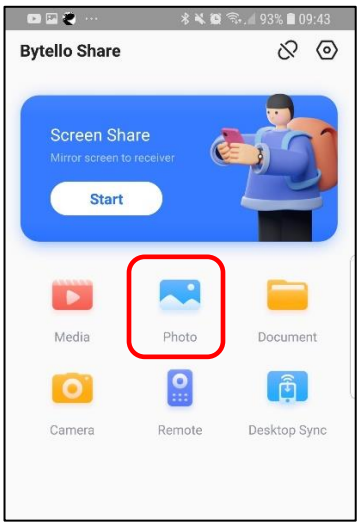
2. Select the **Video** or **Audio** tab displayed on the top of the screen.
3. Select the media file to play on the panel.
4. On the panel, if Settings > Permission Mode has been turned on, either **Accept or Reject** the device. While waiting for the presenter to accept the request, a popup message displays on the user's device allowing the request to be cancelled.
5. To stop playing, tap **Stop**.
6. Tap the back arrow in the top left-hand side to return to the Bytello Share's main interface.

Photo

The Photo icon projects a photo from the mobile device's photo gallery onto the panel.

To project a photo:

1. On the mobile device, tap **Photo** on the Bytello Share's main interface.



2. The device's photo gallery displays.
3. Select the photo to project.
4. On the panel, if Settings > Permission Mode has been turned on, either **Accept or Reject** the device. While waiting for the presenter to accept the request, a popup message displays on the user's device allowing the request to be cancelled.
5. To stop projecting the photo onto the panel, tap the back arrow in the top-left hand side of the mobile device to return to the device's photo gallery.
6. Tap it again to return to the Bytello Share's main interface.

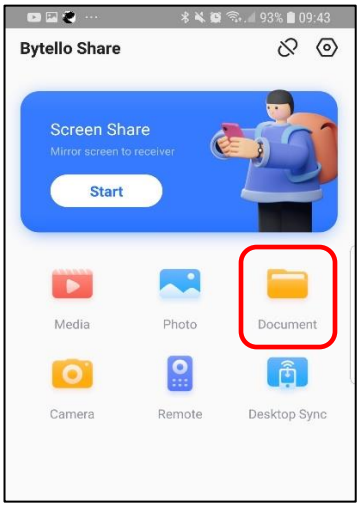
Document

DOC, PPT, XLS and PDF documents can be displayed from the mobile device onto the panel.

****Note: This function is not available on an Apple device.**

To display a document:

1. On the mobile device, tap **Document** on the Bytello Share's main interface.



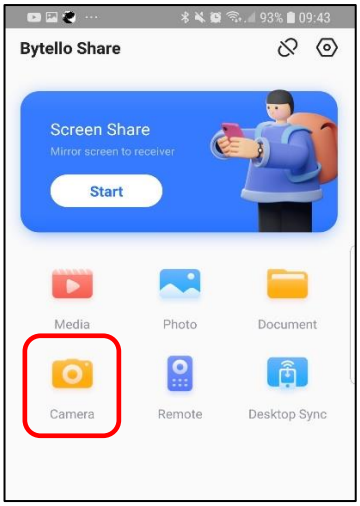
2. A list of documents displays.
3. Tap **Mirror** to the right of the preferred document to display.
4. On the panel, if Settings > Permission Mode has been turned on, either **Accept or Reject** the device. While waiting for the presenter to accept the request, a popup message displays on the user's device allowing the request to be cancelled.
5. The document displays on the panel in WPS Office.
6. The Remote function is enabled on the mobile device to manage the document. (Refer to page 43)
7. Tap the back arrow in the top left-hand side to return to the Bytello Share's main interface.

Camera

Selecting the camera icon allows the mobile device ‘s camera take a photo and project it directly onto the panel.

To take a photo:

1. On the mobile device, tap **Camera** on the Bytello Share’s main interface.



2. The device’s camera is activated.
3. Tap the red circular button in the bottom center of the device to project the device’s display onto the panel.
4. On the panel, if Settings > Permission Mode has been turned on, either **Accept or Reject** the device. While waiting for the presenter to accept the request, a popup message displays on the user’s device allowing the request to be cancelled.
5. Tap the red square button in the bottom center of the device to take a photo. The photo will display on the panel.
6. Continue taking photos.
7. Tap again to take another photo or tap **Cancel** to return to Bytello Share’s main interface.

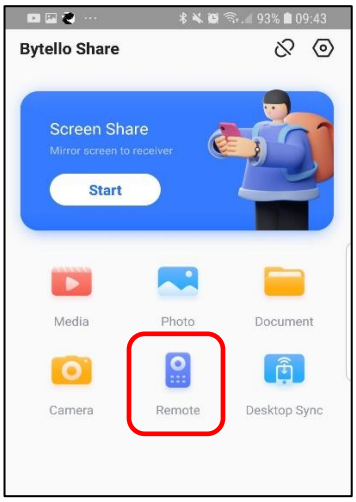
****Note: The photos are not saved in the device’s photo gallery.**

Remote

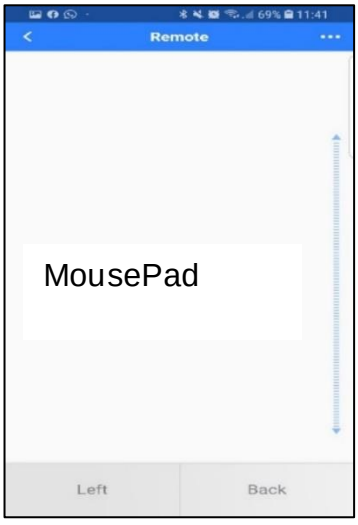
Remote allows the mobile device to act like a mouse and control the panel.

To activate the remote:

1. On the mobile device, tap **Remote** on the Bytello Share's main interface.



2. On the panel, if Settings > Permission Mode has been turned on, either **Accept or Reject** the device. While waiting for the presenter to accept the request, a popup message displays on the user's device allowing the request to be cancelled.
3. The Remote function opens on the mobile device.



4. The mobile device displays two available options on the bottom of the screen:
   - **Left** - the device acts like a left-hand button on a mouse.
   - **Back** - returns to the panel's Home screen.

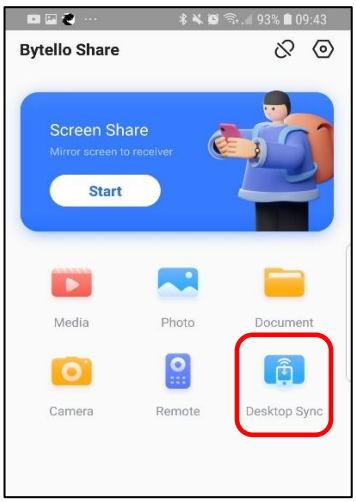
   Double-click the Left option to activate an action.
5. The center of the device's display is used as a mousepad.
6. Tap the back arrow in the top left-hand side of the mobile device to return to the Bytello Share's main interface.

Desktop Sync

Desktop Sync projects the contents of the panel's display onto a mobile device.

To project the panel's screen:

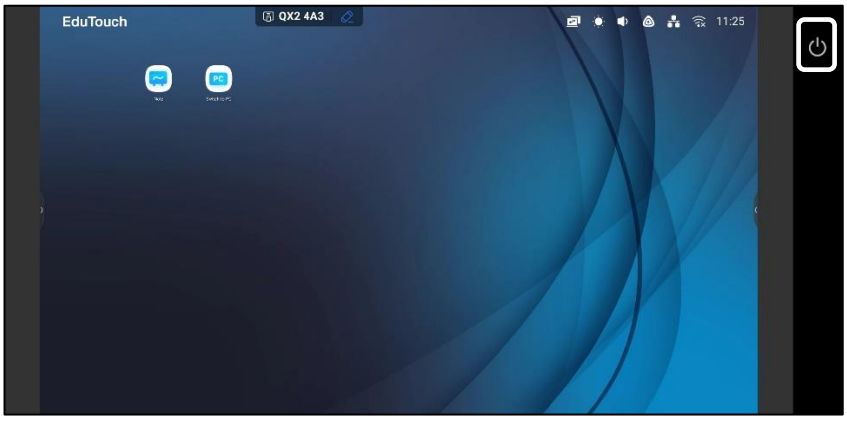
1. On the mobile device, tap **Desktop Sync** on the Bytello Share's main interface.



2. On the panel, either **Accept or Reject** the device if Settings > Permission Mode has been turned on. While waiting for the presenter to accept the request, a popup message displays on the user's device allowing the request to be cancelled.
3. The panel's display is mirrored onto the mobile device.

To disconnect Desktop Sync:

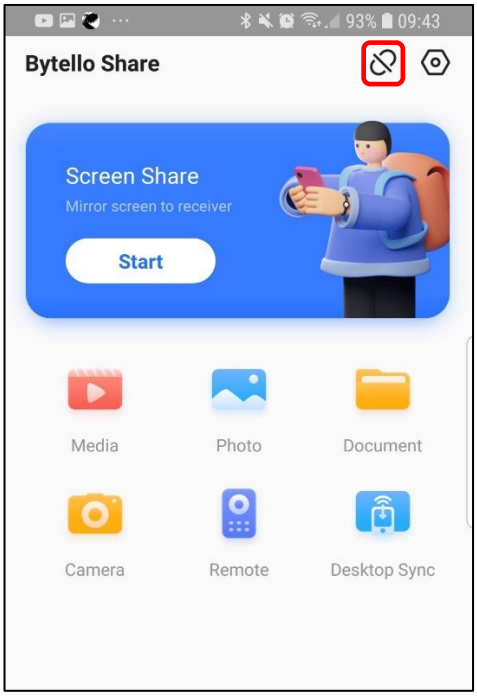
1. Tap the **Close** icon on the upper right-hand corner of the mobile device to return to the Bytello Share's main interface.



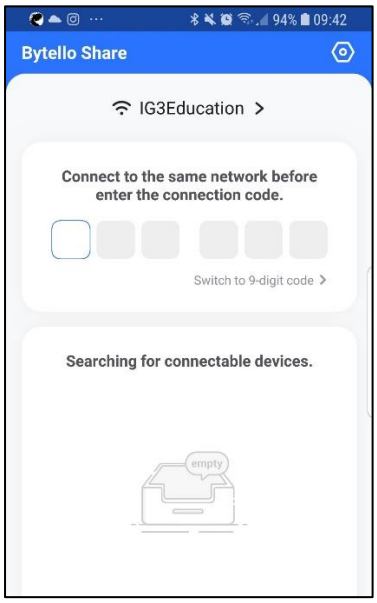
Disconnecting the Panel and a Mobile Device

To disconnect the mobile device from the panel:

1. On the mobile device's Bytello Share main interface, tap the **Disconnect** icon in the top right-hand corner.



2. The Bytello Share's sign in screen displays on the mobile device.



3. Close Bytello Share on the device.

Annotation Toolbar

When using Desktop Sync, the presenter can annotate on the panel using the Annotation toolbar. A pen displays to the right of the Floating window in the top center of the panel.

Tap the pen on the panel or on the device, to open the Annotation toolbar.

There are six available functions:

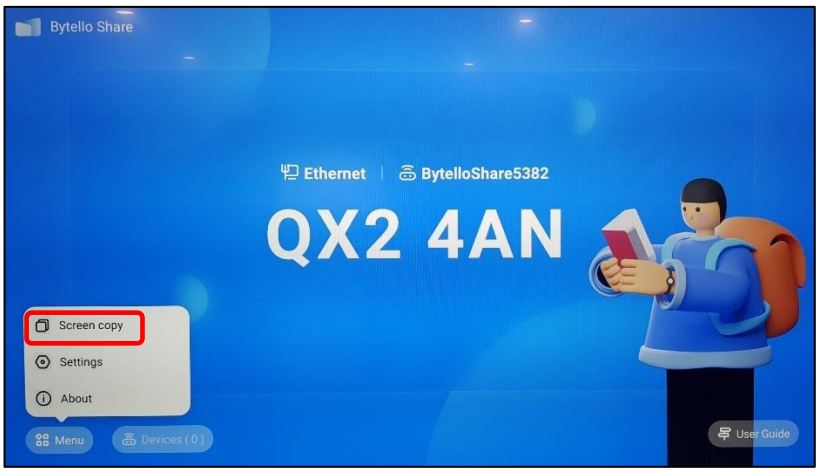
1. **Pen** – a choice of eight different colours – red, yellow, blue, green, purple, black, orange, aqua.
2. **Eraser –** erases annotations.
3. **Clean** – removes all annotations.
4. **Save** – saves the screen display as a jpg onto the panel.
5. **Insert** – saves the screen display and inserts it into Note (the whiteboard application).
6. **Share** – sends the screen display to any device connected to the panel. The receiver can accept, reject, and save the image.

Projecting from Panel to Panel

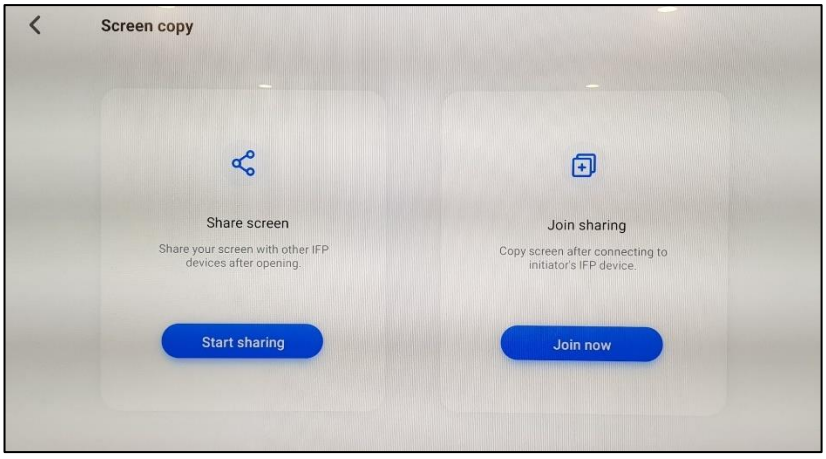
Screen Copy copies one panel's display onto the display of another panel. Both panels must be running Bytello Share.

To share a panel's display:

1. Start **Bytello Share** on both panels.
2. Tap **Menu > Screen Copy** on both panels.



3. On the projecting (main) panel, tap **Start sharing**.
4. Tap **Confirm** to share the screen with other IFP devices.



5. On the receiving panel, tap **Join Now.**
6. On the receiving panel, enter the connection code from the projecting panel.
7. Tap **Connect**.
8. The contents of the projecting panel are displayed on the receiving panel.

To stop sharing:

1. On the projecting panel, open the Floating window.
2. Tap **View the main interface**.
3. Tap **Menu.**
4. Tap **End sharing** on the projecting panel.

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